

## FAQs

- **Award in Preparing to Teach in the Lifelong Learning Sector (PTLLS)**
- **Certificate in Teaching in the Lifelong Learning Sector (CTLLS)**

<p>1. What qualifications are required to deliver these qualifications?</p>	<p>To deliver these qualifications you normally require a Certificate in Education. A Learning and Development NVQ Level 4 is acceptable, providing one member of the team also has a Cert Ed or equivalent. Additionally those delivering need to have a minimum of three years effective teaching/training experience</p>
<p>2. How much does each qualification cost?</p>	<p>Award in Preparing to Teach in the Lifelong Learning Sector (registration and certification): Level 3 - £40 ▪ Level 4 - £47</p> <p>Certificate in Teaching in the Lifelong Learning Sector (registration and certification): Level 3 - £80 ▪ Level 4 - £90</p>
<p>3. Can I go straight onto the CTLLS or do I have to do the PTLLS first?</p>	<p>You can do either depending on what you will be teaching. If you are a new teacher or wanting to teach then the PTLLS award is a good starting point, as an introductory teaching qualification. If you are an “associate” teacher then you could go straight onto the CTLLS.</p>
<p>4. If I do PTLLS, is there any APL towards the Certificate?</p>	<p>Yes, you would not need to repeat the PTLLS unit which is part of the CTLLS and would gain 6 credits towards the CTLLS.</p>
<p>5. Can I claim APL if I have an A1/V1 or D32/33?</p>	<p>This will be decided by Standards Verification UK. Keep a watch on the tariff of legacy qualifications on the SVUK website for information on this <a href="http://www.lifelonglearninguk.org/svuk/">http://www.lifelonglearninguk.org/svuk/</a></p>
<p>6. How many Guided Learning Hours does each qualification have?</p>	<p>PTLLS - 30 GLH CTLLS - 120 GLH plus 30 hours of teaching practice</p>
<p>7. What is the assessment method for each qualification?</p>	<p>The PTLLS has five assignments that have to be internally marked and externally verified The CTLLS has a Reflective Journal and Evidence of Practice file and includes 30 hours of teaching practice, 3 hours of which must be observed. An EV visit is included</p>
<p>8. How much teaching practice do I have to do?</p>	<p>The PTLLS includes a minimum of 15 minutes observed micro teaching practice with a further 45 minutes observing others teach. The CTLLS includes 30 hours of teaching practice including 3 observations totalling 3 hours</p>
<p>9. Are there any teaching resources available for these qualifications?</p>	<p>For the PTLLS award, there is an assessment pro formae and learner guide, which can be used as either a tutor or learner resource, For the CTLLS, assessment templates and a comprehensive reading/website list are provided.</p>

<p>10. Why is there a Level 3 and Level 4 for each qualification?</p>	<p>Learning outcomes are the same for each qualification, but learners can complete assessments at either Level 3 or Level 4 depending on the level at which they are able to study. Level 3 involves describing, explaining and some evaluation. Level 4 is much more theoretical, and involves the ability to critically analyse, use referencing, and carry out detailed reflection and evaluation.</p>
<p>11. If I currently hold a CertEd, do I need to update this qualification?</p>	<p>The qualifications are primarily aimed at those who are new to teaching or training. If you hold a Cert Ed and are currently teaching you should not need to do the new qualification(s). However, if you gained your qualification several years ago and have not been teaching since; you will need to seek advice on whether any updating is necessary.</p>
<p>12. What regulations apply to these qualifications?</p>	<p>The government regulations which apply to these qualifications are available on the LLUK website <a href="http://www.lifelonglearninguk.org/">http://www.lifelonglearninguk.org/</a></p>
<p>13. What does the term 'associate role' mean?</p>	<p>It means a teaching role which carries less than the full range of teaching responsibilities (ie, does not require the teacher to demonstrate extensive knowledge and application of curriculum development, curriculum innovation or curriculum delivery strategies).</p>
<p>14. What does the "full" role mean?</p>	<p>It means a teacher with the full range of teaching responsibilities (as in 13 above).</p>
<p>15. Are there any exemptions for experienced teachers?</p>	<p>Some of the exemptions which apply are as follows:</p> <ul style="list-style-type: none"> <li>▪ Under the September 2007 regulations, anyone employed as a teacher before 1 September 2001 does not have to gain a generic teaching qualification appropriate to their role as an Associate Teacher or Teacher with full responsibilities.</li> <li>▪ Anyone who has been employed as a specialist teacher of literacy or numeracy before 2002 is exempt from having to do a specialist literacy, or numeracy teaching qualification under the new regulations.</li> <li>▪ Anyone who has been employed as a specialist teacher of ESOL before 2003 is exempt from having to do a specialist ESOL teaching qualification under the new regulations.</li> <li>▪ Anyone who has obtained a teaching qualification under the 2001 regulations, by August 2008, is exempt from the new regulations.</li> </ul> <p>However, there may be a contractual obligation imposed by the LSC to undergo qualifications appropriate to role</p>
<p>16. How much time do I have to complete the new teaching qualifications?</p>	<p>If you have not taught before you are allowed a maximum of one year from the date you took up post to achieve the PTLLS award, on condition that you are provided with professional support by a qualified person.</p> <p>If you are in an Associate Teacher role, you have 5 years from the date you took up post to complete the CTLLS (unless you have qualified teacher status (QTS) in which case it is 2 years).</p>

	<p>If you are in the full teaching role you have 5 years to complete the generic Diploma in Teaching (Specialist teacher pathway for Literacy or Numeracy or ESOL if you are a specialist teacher of one of these subjects), unless you have QTS status, in which case it is 2 years.</p>
<p>17. Do these qualifications apply to work based learning?</p>	<p>The regulations require that all new teachers in FE Institutions from 1 September 2007 (or those who have an element of teaching in their role), complete the PTLLS award. They will then need to achieve a further qualification appropriate to role.</p> <p>In relation to work based learning there may be a contractual obligation imposed by the LSC for those who have an element of teaching in their role to complete PTLLS and then to achieve a further appropriate qualification.</p>
<p>18. Are these qualifications funded and listed on the Learning Aims Database?</p>	<p>These qualifications are eligible for LSC funding at the discretion of the local LSC.</p> <p>Level 3 PTLLS QCA number is 500/1522/9 Level 4 PTLLS QCA number is 500/1927/2</p> <p>Level 3 CTLLS QCA number is 500/1922/3 Level 4 CTLLS QCA number is 500/1921/1</p>
<p>19. When does External Verification take place?</p>	<p>External verification normally takes place at the end of the programme. When all assessments have been completed and assessed and a sample of work has been internally verified, the centre should contact EDI in order to arrange a visit. Depending on the number of candidates, it may also be possible for centres offering the programme for the first time to receive an advisory visit.</p>
<p>20. If I have an FAETC do I have to do the PTLLS?</p>	<p>As far as credit for qualifications gained previously is concerned the LLUK website gives information on the credit specified towards certain qualifications or the exemption from those qualifications.</p> <p>Go to <a href="http://www.lluk.org.uk/SVUK">www.lluk.org.uk/SVUK</a> and then scroll down to the tariff of legacy qualifications.</p>
<p>21. If I have a CEFET stage 1 but have not completed or started CEFET Stage 2 what qualification do I need to take? Can I go straight onto the Certificate in Teaching in the Life Long Learning Sector.</p>	<p>If you have achieved FE Teaching Certificate Stage 1 (based on the FENTO standards), you are exempt from the Preparing to Teach Award. You would also be exempt from the Preparing to Teach unit and the Principles and Practice of Assessment Unit within the Level 4 Certificate in Teaching in the Lifelong Learning Sector, but not from the Planning and Enabling Learning Unit or the 6 credit option unit(s).</p> <p>The LLUK helpline will be able to answer any more details queries in relation to the new requirements and can be contacted at telephone number 020 7936 5798 or email <a href="mailto:advice@lluk.org">advice@lluk.org</a></p>

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