

What does 'GOOD' Look Like?

A series of full
day events in
March 2008



Following on from the success of 2007's Assessor Master Class, this March, the CfA is holding a series of full-day events across the UK. **What does 'good' look like?** is an interactive workshop of best practice activities designed to promote high-quality Assessor performance and providing examples of efficient portfolio building.

Efficiency in Assessment Practice

The workshop is essential for those who have not received training in best practice in assessment or a good opportunity to build on what you have learnt at earlier assessor and IV master classes. If you attended earlier master classes or you are attending a CfA event for the first time, **What does 'good' look like?** will maximise your performance as an assessor and streamline the process of building a complete and effective learner portfolio.

During the workshop, delegates will be taken through all aspects of the assessment process. The first half of the day will be dedicated to developing an assessment plan, assessor judgement and how to produce high quality evidence for learner portfolios.

During the afternoon, delegates will cover **What does 'good' look like?** as well as preparing for EV visits, examining regulatory body S/NVQ regulations and maximising assessment performance.

Full sample portfolio for every delegate

For the first time at a CfA event, delegates will be provided with a full assessment plan and sample Level 2 portfolio to take away with them. Created by Margaret Barkway and based on real-life learners, the Level 2 portfolio will give accurate and up-to-date examples of evidence recording and presentation.

ePortfolio Demonstration

The CfA team will also be available on the day to talk to you about forward ePortfolio PLUS and your ePortfolio requirements.

As ePortfolios become an evermore essential assessment resource, we can show you how to make savings in both time and money.

There will be a demonstration during lunch that you may like to attend and members of the team will be available throughout the day.



Who will be leading the event?

Margaret Barkway, experienced trainer and CfA presenter, will lead the events. Margaret always proves to be popular with our guests and her extensive knowledge in the Business & Administration field is extremely valuable to this event. She is a practitioner in the assessment of learning and development qualifications and is currently an External Verifier and an Ofsted Inspector for service sector qualifications. Margaret has also represented a large Awarding Body as Chief Verifier for 11 years.

some comments about previous CfA events:

"Margaret Barkway was extremely knowledgeable and informative, it was a very lively and interesting workshop"

"Good session, very informative, the benefit of Margaret's experience was excellent"

"Trainer knew her subject inside-out"



When and where are the events taking place?

The 'What does 'good' look like?' Workshop is between **10.00am-4.00pm**, registration will begin at **9.30am**.

Birmingham	Wednesday 5 March	London	Thursday 13 March
Leeds	Thursday 6 March	Edinburgh	Tuesday 18 March

How do I book?

To reserve your place for these events please use the online shop at:

www.cfa.uk.com/shop_online.html

We are offering a full day workshops throughout March. The cost of attending one of these full-day events is **£225**, including lunch. Network Members will receive a 10% discount. For information on how to become a CfA Network Member please visit the CfA website.